

3.3.3 Limited vehicle access to the allotment garden site is permitted via the public pathway on the western perimeter of the site leading north from the rear car park for the loading and unloading of heavy materials. At no time may this activity block the pathway thus preventing public thoroughfare on this right of way. Vehicle parking space is provided in the rear car park but parked vehicles must not impede the easy access of commercial vehicles servicing the Wyevale Garden Centre. Vehicles must be driven safely and considerately at all times and they are not permitted to be driven onto the allotment garden site at any time. Vehicle access to and egress from the allotment garden site is normally limited to the opening hours of the Pulborough Garden Centre.

3.3.4 Allotment garden holders friends or family shall not hold the SPA or our landlords liable in any way in the event of accidental injury damage or loss relating to any activity undertaken within the Allotment Garden Site. SPA members are expected to conduct themselves in a safe and sensible manner at all times and we suggest that members check that their household insurance policy includes cover for contents of greenhouse and shed on the allotment garden site.

3.3.5 Plot holders are expected to maintain their allotment gardens in good order free from seed-bearing weeds and other noxious or offensive plants which may infest neighbouring plots. If plot holders ignore requests in writing to improve their plots, the committee reserves the right to terminate their tenancy without refund. Fences must be maintained in good order and must not be damaged in any way.

3.3.6 Non-organic waste and any contaminated vegetation must be carefully bagged and removed by the plot holder from the site. The plot holder may not remove or permit to be removed any mineral material such as gravel sand or soil from the allotment garden site.

3.3.7 No greenhouse or shed may exceed six foot (2,850mm) by four foot (1,900mm) footprint in approximate size and only one of each is permitted per plot. Plot holders are expected to care for and maintain the good condition of any greenhouse or shed provided. Plot holders are not permitted to hold any sale of goods or produce or to permit any person to reside sleep or occupy overnight nor permit any illegal or immoral activity.

3.3.8 The use of motor-driven machinery such as motor-cultivators must be restricted within the working hours of the Garden Centre in order to protect the interests of occupants in the neighbouring domestic property. Work parties will be held monthly, except during November, December and January in order to keep the remaining unoccupied allotment garden site field and perimeter fences in good order. If at all possible plot holders are requested to attend these events in order to assist your Association to comply with the provisions of the WGCG lease. We will advise our calendar of events with as much advance notice as possible.

4. SPA Committee

4.1 The affairs of the Association shall be governed by a management committee comprising a Chair a Vice Chair a Secretary a Treasurer and at least two other members.

4.2 The officers and other members of the Committee shall be elected annually at the Annual General Meeting. The Committee shall have the power to co-opt a member to fill any vacancy that may occur between Annual General Meetings.

4.3 The quorum at meetings of the Committee shall be four.

5. General Meetings

5.1 The Annual General Meeting shall be held in March of each year on such day as the Committee shall determine.

5.2 The annual accounts and annual report shall be submitted at the Annual General Meeting.

5.3 The annual subscription shall be agreed by the Committee and recommended for approval at the Annual General Meeting.

5.4 Special General Meetings can be convened by the Committee or by written request to the Secretary served by not less than 10 members.

5.5 Not less than 14 days' notice shall be given of any General Meeting and the notice shall specify the date time and place of the meeting and the agenda.

5.6 The quorum at General Meetings shall be 10.

6. Bank Account

6.1 The Committee shall maintain a bank account in the name of SPA (CIC) and all money received from any source on behalf of SPA shall be paid into it. Payment cheques shall be signed by two authorised signatories.

